



THE PINEY WOODS SCHOOL
FOUNDED IN 1908
"CHANGING THE WORLD... ONE STUDENT AT A TIME"

Highway 49 South • Piney Woods, MS 39148 • (601) 845-2214 tel • (601) 845-2604 fax

PERSONAL

Date of Application _____

PLEASE PRINT

Name _____ last first middle Social Security # _____ - _____ - _____

Mailing Address _____ street (p.o. box) city state zip

Residence Address _____ street (p.o. box) city state zip

Home Telephone () _____ Daytime number where you can be reached () _____

Please provide the name of a person, other than spouse, who will always be able to provide us with your current address and/or telephone number.

Name _____ Relationship _____

Address _____

Telephone _____

POSITION(S) APPLYING FOR

Please list the areas in which you are qualified to teach based on certification, training, experience, and preference:

1. _____

2. _____

3. _____

Are you legally eligible for employment in the United States? Yes No

(Proof of citizenship or immigration status will be required upon employment)

EDUCATIONAL

Please list, in chronological order, all educational institutions attended.
The information on all items should be complete and accurate.

Name and Address of School	# of Years Completed	Did You Graduate?	Semester Hours	Degree Received	Course of Study	
					Major	Minor
Undergraduate		<input type="checkbox"/> Yes <input type="checkbox"/> No				
Graduate		<input type="checkbox"/> Yes <input type="checkbox"/> No				
Post Graduate		<input type="checkbox"/> Yes <input type="checkbox"/> No				

CERTIFICATIONS

Type of Certification / Endorsement	State	Expiration Date

Have you earned at least six (6) semester hours within the past five years? Yes No

TEACHER APPLICATION

T E A C H I N G E X P E R I E N C E

School Year During Which Service Was Rendered	Name of School / Address	Grade(s) Taught	Position Held	Type of Teaching		
				Full Time	Part Time	Substitute
Beginning _____ Ending _____						
Principal / Supervisor		Title		Telephone		
Reason for Leaving				Last Salary		
Beginning _____ Ending _____						
Principal / Supervisor		Title		Telephone		
Reason for Leaving				Last Salary		
Beginning _____ Ending _____						
Principal / Supervisor		Title		Telephone		
Reason for Leaving				Last Salary		
Beginning _____ Ending _____						
Principal / Supervisor		Title		Telephone		
Reason for Leaving				Last Salary		

S T U D E N T T E A C H I N G

Dates		Name of School / Address	Grade Level	Subject(s)	Hours Earned
From	To				
Principal / Supervisor		Title		Telephone	

O T H E R E X P E R I E N C E W O R K

Indicate any other training, background, or experience relative to the position for which applying.

Dates		Type of Work or Position/Title	Employer / Address	Supervisor /Title	Reason for Leaving
From	To				

Check the blank adjacent to any subject or activity which you are capable of teaching or sponsoring. Base your selections on certification, training, experience, and proven ability.

1. MUSIC

- | | |
|-----------------------------------------------------|----------------------------------------------------|
| 1. <input type="checkbox"/> Vocal Elementary | 4. <input type="checkbox"/> Instrumental Secondary |
| 2. <input type="checkbox"/> Vocal Secondary | 5. <input type="checkbox"/> Strings |
| 3. <input type="checkbox"/> Instrumental Elementary | 6. <input type="checkbox"/> Other _____ |

7. ADMINISTRATION

- | | |
|--------------------------------------------------|----------------------------------------------|
| 1. <input type="checkbox"/> Superintendent | 5. <input type="checkbox"/> Curriculum |
| 2. <input type="checkbox"/> Elementary Principal | 6. <input type="checkbox"/> Federal Programs |
| 3. <input type="checkbox"/> Secondary Principal | 7. <input type="checkbox"/> Other _____ |
| 4. <input type="checkbox"/> Special Education | |

2. LANGUAGE ARTS

- | | |
|-----------------------------------------|----------------------------------------------|
| 1. <input type="checkbox"/> Composition | 5. <input type="checkbox"/> Journalism |
| 2. <input type="checkbox"/> Drama | 6. <input type="checkbox"/> Literature |
| 3. <input type="checkbox"/> English | 7. <input type="checkbox"/> Remedial English |
| 4. <input type="checkbox"/> Grammar | 8. <input type="checkbox"/> Speech |

8. PHYSICAL EDUCATION / JROTC

- | | |
|-------------------------------------------------|---------------------------------------|
| 1. <input type="checkbox"/> K - 12 P.E. | 5. <input type="checkbox"/> JROTC I |
| 2. <input type="checkbox"/> Health Occupational | 6. <input type="checkbox"/> JROTC II |
| 3. <input type="checkbox"/> Gymnastics | 7. <input type="checkbox"/> JROTC III |
| 4. <input type="checkbox"/> Other P.E. _____ | 8. <input type="checkbox"/> JROTC IV |

3. MATHEMATICS

- | | |
|------------------------------------------|-----------------------------------------|
| 1. <input type="checkbox"/> Elementary | 5. <input type="checkbox"/> Calculus |
| 2. <input type="checkbox"/> Algebra | 6. <input type="checkbox"/> Remedial |
| 3. <input type="checkbox"/> Geometry | 7. <input type="checkbox"/> General |
| 4. <input type="checkbox"/> Trigonometry | 8. <input type="checkbox"/> Other _____ |

9. VOCATIONAL EDUCATION

- | | |
|---------------------------------------------------|--------------------------------------------------|
| 1. <input type="checkbox"/> Cooperative Education | 5. <input type="checkbox"/> Food Service |
| 2. <input type="checkbox"/> Home Economics | 6. <input type="checkbox"/> Child Care |
| 3. <input type="checkbox"/> Technical Education | 7. <input type="checkbox"/> Automotive Mechanics |
| 4. <input type="checkbox"/> Business Education | 8. <input type="checkbox"/> Printing |

4. SCIENCE

- | | |
|---------------------------------------|---------------------------------------------------|
| 1. <input type="checkbox"/> General | 5. <input type="checkbox"/> Physics |
| 2. <input type="checkbox"/> Biology | 6. <input type="checkbox"/> Geology |
| 3. <input type="checkbox"/> Botany | 7. <input type="checkbox"/> Earth Science |
| 4. <input type="checkbox"/> Chemistry | 8. <input type="checkbox"/> Environmental Science |

10. SPECIAL AREAS

- | | |
|---------------------------------------------------|----------------------------------------------|
| 1. <input type="checkbox"/> Reading | 5. <input type="checkbox"/> Driver Education |
| 2. <input type="checkbox"/> Art | 6. <input type="checkbox"/> Librarian |
| 3. <input type="checkbox"/> Computer Applications | 7. <input type="checkbox"/> Photographer |
| 4. <input type="checkbox"/> Counselor | 8. <input type="checkbox"/> Other _____ |

5. FOREIGN LANGUAGES

- | | |
|-------------------------------------|-----------------------------------------|
| 1. <input type="checkbox"/> French | 5. <input type="checkbox"/> Russian |
| 2. <input type="checkbox"/> German | 6. <input type="checkbox"/> Japanese |
| 3. <input type="checkbox"/> Spanish | 7. <input type="checkbox"/> Other _____ |
| 4. <input type="checkbox"/> Latin | |

11. EXTRACURRICULAR I

- | | |
|------------------------------------------|-------------------------------------------------|
| 1. <input type="checkbox"/> Yearbook | 5. <input type="checkbox"/> Chorus |
| 2. <input type="checkbox"/> Basketball | 6. <input type="checkbox"/> Cross-Country Track |
| 3. <input type="checkbox"/> Cheerleading | 7. <input type="checkbox"/> Baseball |
| 4. <input type="checkbox"/> Chess | 8. <input type="checkbox"/> Band |

6. SOCIAL STUDIES

- | | |
|---------------------------------------|-----------------------------------------|
| 1. <input type="checkbox"/> Geography | 5. <input type="checkbox"/> Psychology |
| 2. <input type="checkbox"/> History | 6. <input type="checkbox"/> Government |
| 3. <input type="checkbox"/> Economics | 7. <input type="checkbox"/> General |
| 4. <input type="checkbox"/> Sociology | 8. <input type="checkbox"/> Other _____ |

12. EXTRACURRICULAR II

- | | |
|----------------------------------------|--------------------------------------|
| 1. <input type="checkbox"/> Volleyball | 5. <input type="checkbox"/> Rifle |
| 2. <input type="checkbox"/> Softball | 6. <input type="checkbox"/> Tennis |
| 3. <input type="checkbox"/> Forensics | 7. <input type="checkbox"/> Swimming |
| 4. <input type="checkbox"/> Soccer | 8. <input type="checkbox"/> Track |

How did you learn of our organization? Advertisement Friend Relative
 Walk-In Employment Agency Other _____
 PWS Employee (please indicate who) _____

Are you currently under contract with another school system? Yes No

If yes, explain: _____

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Please give name, position, address, and telephone number of three (3) references who **ARE NOT** related to you.
Include at least one supervisor under whom you have worked.

Name	Position	Address	Telephone

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Are any criminal charges or proceedings pending against you? Yes No
If yes, explain: _____

Have you ever been convicted of a felony or any offense involving sexual molestation, physical or sexual abuse, or rape? Yes No If yes, explain _____

NOTE: A conviction will not necessarily disqualify an applicant from employment.

Have you ever been asked to resign, had your contract not renewed, been discharged, or resigned in lieu of discharge from any employment? Yes No If yes, explain: _____

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I certify that the information provided on this application is true and accurate to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

I give the employer the right to conduct background investigations on all statements contained in this Application for Employment as may be necessary in arriving at an employment decision. I understand that this application will be maintained in the personnel office for one year from the date received and will be periodically reviewed to assess suitability for openings as they occur. (Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.)

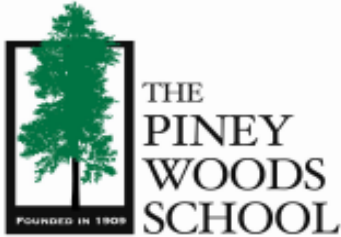
I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with The Piney Woods School is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge the employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless change is specifically acknowledged in writing by an authorized executive of this institution.

Signature of Applicant

Date

Statement of Nondiscrimination

The Piney Woods School employs, retains, promotes, terminates, and otherwise treats any and all employees and job applicants on the basis of merit, qualifications, and competence. This procedure shall be applied without regard to any individual's sex, race, religion, national origin, pregnancy, age (40-70), marital status, or physical handicap, except where the doctrine of business necessitates or a bona fide occupational qualification can reasonably be established.



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REFERENCE EVALUATION

I, _____, hereby authorize the release of the information solicited on this form to The Piney Woods School.

_____ has applied for a position as a(n) _____ at The Piney Woods School and has given your name as a reference having personal knowledge of his/her qualifications. We would appreciate your personal evaluation of the applicant. Please return this form to us at your earliest convenience. Information that you supply will be kept confidential.

PLEASE CHECK THE CATEGORIES THAT BEST DESCRIBE THE APPLICANT.						
AREA	RANKING					
	Very High	High	Satisfactory	Unsatisfactory	Needs Improvement	Cannot Judge
General Intelligence						
Reliability						
Punctuality						
Personal Appearance						
Initiative						
Cooperative and Helpful						
Use of Written and Spoken English						
Honesty						
Willingness to Learn						
Positive Attitude						
Works Well With Others						
Good Common Sense Judgment						
Enthusiasm						
Takes Directions Well						
Ability to Meet Deadlines						
Competency in Major Field						
Classroom Management and Discipline						
General Rating (overall)						

How long have you known this applicant? _____ In what capacity? _____

To your knowledge, has this person had a criminal record or any mental or physical condition that may adversely affect his/her ability to work with children? ___yes ___no

Would you employ or re-employ this applicant for this position? ___yes ___no If no, why not? _____

Additional comments (please use the back of this sheet if additional space is needed):

Name _____ Title _____ Organization _____

Address _____ City _____ State _____ Zip _____ Telephone _____ Date _____



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Voluntary Affirmative Action Information

(completion of information below is **voluntary**)

We consider all applicants for positions without regard to race, color, religion, sex, national origin, age, mental or physical disabilities, veteran/reserve/national guard, or any other similarly protected status.

In an effort to comply with requirements regarding government recordkeeping, reporting, and other legal obligations, we ask that you complete this applicant data survey. Providing this information is **STRICTLY VOLUNTARY**. If you choose not to participate, you **will not** be subjected to any adverse personnel decision or action. Your cooperation is appreciated.

Please be advised that your survey is not a part of your official application for employment. It is considered confidential information that will not be used in any hiring decision. This information will be used and filed separately from your application or personnel file in accordance with applicable laws and regulations.

Date of Application _____

Applicant's Name _____

Position(s) Applied For _____

Male _____ Female _____

Address _____

Telephone _____

Referral Source Advertisement Walk-In Friend Private Employment Agency Other _____
 Relative Current PWS Employee Government Employment Agency _____

PWS Employee Who Referred You: _____

Please check one of the following Equal Employment Opportunity Identification Groups which best applies to you.

African American Latino / Hispanic Asian/Pacific Islander
 Caucasian Native American Middle Eastern